

MACKINAC COUNTY BOARD OF COMMISSIONERS PROCEEDINGS

January 5, 2017

The Mackinac County Board of Commissioners held their organizational meeting on Thursday, January 5, 2017 in the County Annex Building, Board Room, 100 S. Marley St., St. Ignace, MI.

Roll Call: Jim Hill, Paul Krause, Dan Litzner, Bucky McPhee, Diane Patrick.
Absent: None.

The meeting was called to order by County Clerk Johnston at 4:30 pm.

The Pledge of Allegiance of the United States of America was recited.

Nomination of Chair – Clerk Johnston called for nominations for the Chair of the Board. Commissioner McPhee nominated Jim Hill with no support. No other nominations were given. Clerk Johnston closed the nominations and turned the meeting over to Chair Hill. Roll Call: YES: Krause, Litzner, McPhee, Patrick, Hill. NO: none.

Vice Chair – Chair Hill called for nominations for Vice Chair of the Board. Commissioner McPhee nominated Diane Patrick with support from Commissioner Krause. Roll call: YES: Krause, Litzner, McPhee, Hill, Patrick. NO: none.

Agenda Approval – It was moved by Commissioner Patrick with support by Commissioner Litzner to accept the agenda as presented.

Public Comment – none.

Committee Appointments – The list of board committees were reviewed and assigned to the board members. (Committee Appointments attached).

Board Liaison Appointments – The list of board liaisons were reviewed and assigned to the board members. (Board Liaison attached).

Rules of the Board – The Rules of the Board were reviewed and discussion was had on the amendment presented by Chairman Hill regarding the procedure for the public to be added to the agenda. (Section V, A - Order of Business, #2 Specific Agenda Priorities, Page 5). Commissioner Patrick shared her concerns that if the public could only speak during two minute public comment they may not have enough time to address the board and she felt it depended on the nature of the business. Commissioners Krause, Litzner and McPhee also shared her concerns. No action was taken. (Rules of the Board attached).

Post Audit County Bills Policy – The Bills Policy was reviewed by the Board. The policy states that all claims shall be approved by the County Board prior to payment, except the following: Payroll, Utility Bills, Invoices that would incur a penalty or discount; credit cards, cap of \$1,000 per invoice, special funds, gasoline credit cards and Sheriff Office Petty Cash. It was moved by Commissioner McPhee with support from Commissioner Litzner to approve the Post Audit County Bills Policy. Roll Call: YES: Krause, Litzner, McPhee, Patrick, Hill. NO: none. (Bills Policy attached)

Meeting Schedule – The meeting schedule was discussed and on motion of Commissioner McPhee with support from Commissioner Litzner, it was moved to accept the proposed meeting dates. The Board will hold their regular meetings on the 2nd and 4th Thursday of each month at 4:30 p.m. in the boardroom of the Courthouse Annex. Voice Vote, motion carried. (Meeting Schedule attached)

Addition to Post Audit County Bill Policy – County Clerk Johnston requested that the board add the Sheriff Office petty cash reimbursement to the bill policy. It was moved by Commissioner McPhee with support from Commissioner Litzner to add Sheriff Office petty cash to the policy. Voice Vote, motion carried.

Commissioner Patrick suggested a work calendar for the Board that would list the various duties that are needed throughout the year and when they occur.

Public Comment – Equalization Director Chipman informed the Board that she will be posting for the appraiser position.

Sheriff Strait informed the Board the Mike Kasper was elected Vice Chair to the Region 8 Homeland Security Board.

Adjournment – Chair Hill adjourned the meeting at 6:10 p.m.

Lori Johnston
County Clerk