

# **MACKINAC COUNTY BOARD OF COMMISSIONERS**

100 S. Marley Street Room 10  
St. Ignace, Michigan 49781  
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Corina Clark – Dist. 1  
Daniel Litzner – Dist. 2

Jodi Kaiser – Dist. 3  
Mike Patrick – Dist. 4  
Judy St. Louis-Scott – Dist. 5

## **REQUEST FOR BIDS**

The Mackinac County Board of Commissioners is requesting proposals to conduct a Forensic Audit of our Veteran's Department/Millage Fund in order to resolve areas of disagreement, to build robust internal controls, to ensure good governance, to identify and/or correct any policies, procedures that may be in violation of applicable laws or that may be contrary to County policies surrounding financial requests, moving of money whether via budget amendments or budget transfers, accounting records, income and expenditures. The time period for review is from 2018 to present.

We have limited web-based records, so most of the work will necessarily be done at the Courthouse located in St. Ignace, MI.

Please break down fees by:

Retainer fee:

Per hour:

Credentials of auditing Team:

Estimated timeframe:

Briefly describe your approach and experience, including experience related to other Veteran's Departments. In the bid, also include the timeframe of when the audit can start and how long the process should take.

Bids must be in a sealed envelope marked "FORENSIC AUDIT BIDS" and turned into the Treasurer's Office, 100 S. Marley Street, St. Ignace, MI 49781. Bids must be received by November 8, 2023 at 3:00p.m.

Questions can be directed to the Treasurer's Office at (906) 643-7318 or [jgoudreau@mackinacounty.net](mailto:jgoudreau@mackinacounty.net)