

**MACKINAC COUNTY BOARD OF COMMISSIONERS PROCEEDINGS**  
**Thursday, March 2, 2023**

The Mackinac County Board of Commissioners held their regular meeting on Thursday, March 2, 2023 in the Boardroom Courthouse Annex, 100 S. Marley Street, St. Ignace, Michigan. (this meeting was the rescheduled regular meeting of February 23, 2023 due to weather)

The meeting was called to order by Chair Patrick at 4:30 pm.

The Pledge of Allegiance of the United States of America was recited.

Roll Call: Corina Clark, Jodi Kaiser, Mike Patrick, Dan Litzner, Judy St.Louis-Scott.

**Agenda Approval:** It was moved by Commissioner Kaiser second by Commissioner Clark to approve the agenda as amended. VVMC

**Minutes Approval:** It was moved by Commissioner Litzner second by Commissioner St.Louis-Scott to approve the minutes of 2/9/2023 as amended. VVMC

It was moved by Commissioner Kaiser second by Commissioner Litzner to approve the minutes of 2/13/2023 as amended. VVMC

**Public Comment:**

Stephanie Fortino – St.Ignace News reporter commented on the OMA training and thanked the board for being open to discussion.

**Elected Officials/Staff Reports:**

**Register of Deeds Mary Jo Savard** – requested additional funds for installation and upgrading the new computer programs. After some discussion it was moved by Commissioner Litzner second by Commissioner Clark to approve the \$87,500 additional charges to be paid from the 516 fund. Roll Call: YES: Clark, Kaiser, Litzner, Patrick, St.Louis-Scott. NO: none. (request attached)

**Clerk Hillary Vowell** – requested accrued sick time pay out for herself and Register of Deeds Mary Jo Savard. Treasurer Goudreau told the board this was done in the past for union employees moving to a salaried position. Some discussion was had. Commissioner Kaiser said the contract language regarding this is vague. It was moved by Commissioner Litzner second by Commissioner St.Louis-Scott to approve Clerk Vowell payout of \$552.50 and Register Savard payout of \$2,636.68 to be paid out on next payroll. It was also noted that the board is not required to pay this out, but it has been a past practice. Roll Call: YES: Clark, Kaiser, Litzner, Patrick, St.Louis-Scott. NO: none. (request attached)

**Treasurer Jennifer Goudreau** – requesting to sell property on Bois Blanc Island that county acquired through tax foreclosure. The board would like her to contact the assessor and come up with a price and get back to the board.

Treasurer Goudreau – Empiric Solutions contract was presented. Contract goes through December 31, 2023. It was moved by Commissioner Litzner second by Commissioner St.Louis-Scott. Roll Call: YES: Clark, Kaiser, Litzner, Patrick, St.Louis-Scott. NO: none. (contract attached)

Treasurer Goudreau – presented the MIDC Administrators contract with Attorney Chad Peltier. Some corrections were made. It was moved by Commissioner Kaiser second by Commissioner Litzner to approve the contract with corrections. Roll Call: YES: Clark, Kaiser, Litzner, Patrick, St.Louis-Scott. NO: none. (contract attached)

**Sheriff Ed Wilk** – grant awarded from MMRMA for in car cameras. Sheriffs Office has 3 graduating from the corrections academy. Sheriff would like to look into new security camera system for the whole complex. The board instructed the Sheriff to start working on bids for that.

**Emergency Manager Mike Kasper** – still working on active shooter training in the area.

**New Business:**

Discussion was had to give a retired police vehicle to Emergency Manager Mike Kasper. This was brought before the previous board and the request was tabled. This vehicle would be used for emergency calls for work purposes. After some discussion it was moved by Commissioner Kaiser second by Commissioner Litzner to give Emergency Services a county issued vehicle. Roll Call: YES: Clark, Kaiser, Litzner, Patrick, St.Louis-Scott. NO: none.

Animal Shelter Manager interviews need to be scheduled. Commissioner Kaiser and Commissioner St.Louis-Scott will be conducting the interviews. Clerk Vowell will schedule them and reach out to the applicants.

A retirement resolution was presented for Friend of the Court Office Manager Kathleen Smith for 31 years of service. It was moved by Commissioner Litzner second by Commissioner Kaiser. Roll Call: YES: Clark, Kaiser, Litzner, Patrick, St.Louis-Scott. NO: none. (resolution attached)

**Old Business:**

**Equalization Director Mike Gillett** – requested permission from the board to post the position of Sr Appraiser and Appraiser 1 internally. It was moved by Commissioner Kaiser second by Commissioner Clark. Roll Call: YES: Clark, Kaiser, Litzner, Patrick, St.Louis-Scott. NO: none.

Payment in lieu of raise for part-time union employees was put on hold until we receive a letter from the AFSCME Union giving permission to make this change to the contract. This was tabled and will be put on agenda at a later date.

**Additional Board Member Business:**

Commissioner St.Louis-Scott discussed the email the board received from Jason St.Onge regarding the wage study bids.

**Public Comment:**

none

**Approval of Bills/Budget Amendments:**

The board reviewed the regular bills for approval in the amount of \$28,341.62. It was moved by Commissioner Kaiser second by Commissioner Clark to approve the regular bills. Roll Call: YES: Clark, Kaiser, Litzner, Patrick, St.Louis-Scott. NO: none. (bills attached)

The board reviewed the manual bills of February 10, 2023 for approval in the amount of \$29,419.68. It was moved by Commissioner St.Louis-Scott second by Commissioner Clark to approve the manual bills. Roll Call: YES: Clark, Kaiser, Litzner, Patrick, St.Louis-Scott. NO: none. (bills attached)

The board reviewed the manual bills of February 15, 2023 for approval in the amount of \$8,940.20. It was moved by Commissioner Kaiser second by Commissioner Litzner to approve the manual bills. Roll Call: YES: Clark, Kaiser, Litzner, Patrick, St.Louis-Scott. NO: none. (bills attached)

The board reviewed the manual bills of February 17, 2023 for approval in the amount of \$6,585.03. It was moved by Commissioner Clark second by Commissioner Litzner to approve the manual bills. Roll Call: YES: Clark, Kaiser, Litzner, Patrick, St.Louis-Scott. NO: none. (bills attached)

The board reviewed the manual bills of February 24, 2023 for approval in the amount of \$28,289.03. It was moved by Commissioner Kaiser second by Commissioner St.Louis-Scott to approve the manual bills. Roll Call: YES: Clark, Kaiser, Litzner, Patrick, St.Louis-Scott. NO: none. (bills attached)

The board reviewed the additional bills for approval in the amount of \$10,120.97. It was moved by Commissioner Litzner second by Commissioner Clark to approve the additional bills. Roll Call: YES: Clark, Kaiser, Litzner, Patrick, St.Louis-Scott. NO: none. (bills attached)

The board reviewed budget amendment #2023-05. It was moved by Commissioner Litzner second by Commissioner St.Louis-Scott to approve the budget amendment. Roll Call: YES: Clark, Kaiser, Litzner, Patrick, St.Louis-Scott. NO: none. (amendment attached)

The board reviewed budget amendment #2023-06. It was moved by Commissioner Litzner second my Commissioner Clark to approve the budget amendment. Roll Call: YES: Clark, Kaiser, Litzner, Patrick, St.Louis-Scott. NO: none. (amendment attached)

**Communications:** Animal Shelter January report, MSP Cyber News.

**Adjournment:** It was moved by Commissioner Kaiser second by Commissioner Litzner to adjourn the meeting at 6:57pm. VVMC

Hillary Vowell  
County Clerk