
MACKINAC COUNTY CLERK

100 S. Marley Street, St. Ignace, MI 49781 (906) 643-7300 Fax (906) 643-7302
Office hours M-F 8:30am-4:30pm with the exception of holidays.

MARRIAGE LICENSE INSTRUCTIONS

- Affidavit must be signed in the presence of a Notary Public.
- Please type or print clearly and include a telephone number for verification information.
- After your affidavit is notarized, you have 33 days from the date of notarization to be married. Therefore, you must wait to have the affidavit notarized until you are within 33 days of your wedding.
- There is a three (3) day waiting period from the date you have your affidavit notarized until the license can be issued.
- If either party is a minor (17 years and under) a parent or guardian must consent by signing a notarized affidavit.
- **One must appear in person during regular business hours to either file the affidavit or pick-up the license.** If you plan on appearing in person to pick up the license, you must mail the affidavit, required documentation and filing fee at least three (3) days prior to your arrival. Please indicate on the affidavit in the upper right-hand corner, the date you will be arriving to pick-up your license.
- Application fee is \$20.00 for Mackinac County residents, \$30.00 for out-of-state residents.
- The State requires that the witnesses must be 18 years of age or older.

ALL APPLICANTS MUST PROVIDE VALID DRIVER'S LICENSE OR VALID STATE IDENTIFICATION AS PROOF OF CURRENT RESIDENCY ALONG WITH ONE OF THE FOLLOWING:

ACCEPTABLE – U.S. BORN

- Photo copy of birth certificate issued by the city, county, or state.
- Letter of NO RECORD from State of Birth.
- Birth registration or hospital certificate which includes parents' names.

ACCEPTABLE – FOREIGN BORN

- Photo copy of birth certificate if not in English, one must provide an English translated copy. Certificate must contain full date of birth, (day, month and year.)

UNACCEPTABLE – FOREIGN BORN

- Baptismal, military or school records.
- Census reports
- Hospital birth certificates
- Any altered documents