

**MACKINAC COUNTY BOARD OF COMMISSIONERS PROCEEDINGS**  
**Thursday November 9, 2023**

The Mackinac County Board of Commissioners held their regular meeting on Thursday November 9, 2023 in the Boardroom, Courthouse Annex, 100 S. Marley Street, St. Ignace, Michigan.

The meeting was called to order by Chair Patrick at 4:30pm.

The Pledge of Allegiance of the United States of America was recited.

Roll Call: Jodi Kaiser, Dan Litzner, Mike Patrick, Judy St. Louis-Scott. Absent: Corina Clark

**Agenda Approval:** It was moved by Commissioner Litzner second by Commissioner St. Louis-Scott to approve the agenda as amended. VVMC

**Minutes Approval:** It was moved by Commissioner Litzner second by Commissioner Kaiser to approve the minutes of October 26, 2023 as amended. VVMC

**Minutes Approval:** It was moved by Commissioner St. Louis-Scott second by Commissioner Litzner to approve the Wage Study Committee of the Whole minutes of October 23, 2023 as presented. VVMC

**Minutes Approval:** It was moved by Commissioner Litzner second by Commissioner St. Louis-Scott to approve the ARPA Review Committee of the Whole minutes of October 23, 2023 as presented. VVMC

**Minutes Approval:** It was moved by Commissioner Kaiser second by Commissioner St. Louis-Scott to approve the Apportionment Special Meeting minutes of October 31, 2023 as presented. VVMC

**Minutes Approval:** It was moved by Commissioner Litzner second by Commissioner Kaiser to approve the Budget review Meeting minutes November 1, 2023 as presented. VVMC

**Minutes Approval:** It was moved by Commissioner Kaiser second by Commissioner St. Louis-Scott to approve the Budget Review Meeting minutes of November 2, 2023 as presented. VVMC

**Public Comment:**

None

**Elected Officials/Staff Reports:**

**Sheriff Ed Wilk** – Stone garden FY 19 was reimbursed and still waiting on more Stone garden reimbursement soon. Would like to move new employee to Pay grade 7 step 2 due to his prior experience with Department of Corrections. It was moved by Commissioner Kaiser second by Commissioner Litzner to move the new employee to step 2 pay grade 7. Roll Call: YES: Kaiser, Litzner, Patrick, St. Louis-Scott. NO: none. Absent: Clark.

**Under Sheriff Ron Umbarger** – still looking and pricing plow trucks for the airport. Will report back to the Board with his findings.

**MEA Chris Brynes** – working on seawall project with Bois Blanc Island.

**Clerk Hillary Vowell** – presented 2 snow blow bids for review. GLE and B & B Snowplowing were the 2 to submit bids. Owner of GLE was present to answer any questions the board had. This is for a 2-year contract for snow removal of the Courthouse, Jail and Animal Shelter. It was moved by Commissioner St. Louis-Scott second by Commissioner Litzner to approve the snow removal bid from GLE. Roll Call: YES: Kaiser, Litzner, Patrick, St. Louis-Scott. NO: none. Absent: Clark. (bids attached)

#### **New Business:**

Commissioner Kaiser presented a letter to the Forest Service for approval. Commissioner Litzner had some minor corrections to the letter before it can be sent out. Clerk Vowell will send this letter to all the Townships, National Forest Service, DNR and State Representatives. It was moved by Commissioner Litzner second by Commissioner St. Louis-Scott to approve this letter with corrections. Roll Call: YES: Clark, Kaiser, Litzner, Patrick, St. Louis-Scott. NO: none. Absent: Clark. (letter attached)

**Deputy Treasurer Becky Paul** – requested a temporary transfer of \$55,009.80 for Survey and Remont expenses. It was moved by Commissioner Litzner second by Commissioner Kaiser. Roll Call: YES: Kaiser, Litzner, Patrick, St. Louis-Scott. NO: none. Absent: Clark. (request attached)

**Friend of the Court Bruce Cranham** – is requesting to temporarily contract with retired FOC employee Kathleen Smith for 6 months at \$50 hour to train new FOC employees. It was moved by Commissioner Kaiser second by Commissioner Litzner to approve the contract. Roll Call: YES: Kaiser, Litzner, Patrick, St. Louis-Scott. NO: none. Absent: Clark. (request attached)

The board reviewed the one bid for the forensic audit. It was moved by Commissioner Litzner second by Commissioner St. Louis-Scott to put this on the November 20 agenda for approval. VVMC

#### **Old Business:**

The board reviewed the revised purchasing policy and all the changes. It was moved by Commissioner Litzner second by Commissioner St. Louis-Scott to approve the revised policy. Roll Call: YES: Kaiser, Litzner, Patrick, St. Louis-Scott. NO: none. Absent: Clark. (policy attached)

#### **Committee Reports:**

Commissioner Litzner asked Commissioner St. Louis-Scott if she wanted to replace him on the Brownfield Authority. She agreed to this change with Commissioner Kaiser as a backup member. Commissioner St. Louis-Scott asked if Commissioner Kaiser wanted to replace her as the Airport Liaison. Commissioner Kaiser agreed to this as well.

Commissioner Kaiser gave a brief update on the housing project. This committee will meet after the Thanksgiving Holiday.

**Additional Board Member Business:**

The second meeting in November will be held on the 20<sup>th</sup> due to the Thanksgiving Holiday.

Commissioner St. Louis-Scott discussed a support letter for the Historical Society Museum from the County. Steve Moskwa from Mackinac Island Department of Public Works contacted Commissioner St. Louis-Scott and thanked the board for the ARPA contribution towards the sewer project. The Mackinac Island road match money and the police officer funding was also discussed.

**Public Comment:**

Randy Lee owner of GLE thanked the board for approving the snow removal contract and he looks forward to working with us.

**Approval of Bills/Budget Amendments:**

The board reviewed the regular bills of November 9 for approval in the amount of \$26,468. It was moved by Commissioner Litzner second by Commissioner St. Louis-Scott to approve the regular bills. Roll Call: YES: Kaiser, Litzner, Patrick, St. Louis-Scott. NO: none. Absent: Clark (bills attached)

The board reviewed the manual bills of October 27 for approval in the amount of \$380,865.18 It was moved by Commissioner Litzner second by Commissioner St. Louis-Scott to approve the manual bills. Roll Call: YES: Kaiser, Litzner, Patrick, St. Louis-Scott. NO: none. Absent: Clark (bills attached)

The board reviewed the manual bills of November 3 for approval in the amount of \$136,755.49. It was moved by Commissioner Litzner second by Commissioner Kaiser to approve the manual bills. Discussion was had on the VA rent payment. Commissioners Kaiser and St. Louis-Scott disagreed with the VA Officers rent payment being paid. It's against the VA Committee policies. This rent payment is a manual bill and is being paid out of a special fund which does not require prior board approval. Roll Call: YES: Litzner, Patrick. NO: Kaiser, St. Louis-Scott. Absent: Clark. Motion failed for lack of support.

Further discussion was had. Commissioner Litzner said he didn't think there was much they could do to hold these rent payments according to the legal opinion of Corporate Counsel. It was moved by Commissioner Kaiser second by Commissioner St. Louis-Scott to direct the Clerk not to pay any more VA Officers rent payment. Commissioner Kaiser is concerned that part of the Veterans Grant will have to be paid back from county funds due to improper use of the grant money. Roll Call: YES: Kaiser. NO: Litzner, Patrick, St. Louis-Scott. Absent: Clark .

Motion was made by Commissioner Litzner to rescind his original motion to pay the manual bills second by Commissioner St. Louis-Scott so that a revote could take place. Roll Call: YES: Kaiser, Litzner, Patrick, Stouts-Scott. NO: none. Absent: Clark.

It was moved by Chair Patrick second by Commissioner Litzner to pay the manual bills of November 3 in the amount of \$136,755.49. Roll Call: YES: Litzner, Patrick, St. Louis-Scott. NO: Kaiser. Absent: Clark. (bills attached)

The board reviewed the additional bills of November 8 for approval in the amount of \$21,789.39. It was moved by Commissioner Litzner second by Commissioner St. Louis-Scott to approve the additional bills. Roll Call: YES: Kaiser, Litzner, Patrick, St. Louis-Scott. NO: none. Absent: Clark (bills attached)

The board reviewed budget amendment #2023-47. It was moved by Commissioner Kaiser second by Commissioner Litzner to approve the budget amendment. Roll Call: YES: Kaiser, Litzner, Patrick, St. Louis-Scott. NO: none. Absent: Clark (amendment attached)

The board reviewed budget amendment #2023-48. It was moved by Commissioner St. Louis-Scott second by Commissioner Litzner to approve the budget amendment. Roll Call: YES: Kaiser, Litzner, Patrick, St. Louis-Scott. NO: none. Absent: Clark (amendment attached)

The board reviewed budget amendment #2023-49. It was moved by Commissioner Litzner second by Commissioner Kaiser to approve the budget amendment. Roll Call: YES: Kaiser, Litzner, Patrick, St. Louis-Scott. NO: none. Absent: Clark (amendment attached)

The board reviewed budget amendment #2023-50. It was moved by Commissioner Litzner second by Commissioner Kaiser to approve the budget amendment. Roll Call: YES: Kaiser, Litzner, Patrick, St. Louis-Scott. NO: none. Absent: Clark (amendment attached)

**Communications:**

Foreclosing report of real property foreclosure sales, MSU Extension news.

**Adjournment:** It was moved by Commissioner Litzner second by Commissioner St. Louis-Scott to adjourn the meeting at 5:56pm. VVMC

Hillary Vowell  
County Clerk