

MACKINAC COUNTY BOARD OF COMMISSIONERS PROCEEDINGS
Thursday October 10, 2024

The Mackinac County Board of Commissioners held their regular meeting on Thursday October 10, 2024 in the Circuit Courtroom 3rd floor, 100 S. Marley Street, St. Ignace, Michigan.

The meeting was called to order by Chair Litzner at 4:30pm.

The Pledge of Allegiance of the United States of America was recited.

Roll Call: Corina Clark, Dan Litzner, Mike Patrick, Judy St. Louis-Scott.

Absent: Jodi Kaiser

Agenda Approval: It was moved by Commissioner Patrick second by Commissioner Clark to approve the agenda as amended. VVMC

Absent: Kaiser

Minutes Approval: It was moved by Commissioner St. Louis-Scott second by Commissioner Patrick to approve the minutes of September 26 as presented.

Roll Call: YES: Clark, Litzner, Patrick, St. Louis-Scott. NO: none. Absent:

Kaiser.

Public Comment:

Erich Doerr, St. Ignace News – Go Tigers!

Elected Officials/Staff Reports:

Sheriff Ed Wilk – found a candidate for a part time corrections position. He would like to start him out at pay grade 7 step 2 due to his prior experience. He is already trained and does not need to go to the corrections academy. This is a fill in as needed position. It was moved by Commissioner Patrick second by Commissioner Clark to approve the hiring of a part time corrections at pay grade 7 step 2. Roll Call: YES: Clark, Litzner, Patrick, St. Louis-Scott. NO: none. Absent: Kaiser.

Sheriff Wilk also said the school would like to plant a tree in memory of Deputy Isaac Harrigan. This would be at no cost to the county and would be planted by the tree in memory of Sheriff Lawrence Leveille.

Equalization Director Mike Gillett – presented a rough draft apportionment report. The report will need to be changed after the November election with any new ballot proposals passing. It was moved by Commissioner Clark second by Commissioner Patrick to approve the draft apportionment report. Roll Call: Clark, Litzner, Patrick, St. Louis-Scott. NO: none. Absent: Kaiser.

Equalization Director Mike Gillett also said he did advertise for the Equalization Clerk and received 15 resumes. They will be doing interviews in the next 2 weeks.

Veterans Committee Member Charlie Stenson – the 2025 Veterans Service Grant application was approved.

Health Insurance Committee, Bryce Tracy – a meeting of the Health Insurance Committee has been scheduled for Friday October 11 at 10:00am.

Judge W. Clayton Graham – spoke on the Juvenile Diversion Officer position. They received a \$28,000 grant from the Child Care Fund to cover salary costs. County pays 25% and the State covers 75%. He also informed the board that Schoolcraft County will not agree to the 30% that was proposed for the FOC. There will be another meeting scheduled to discuss the agreement to avoid having to go to dispute mediation.

New Business:

Commissioner Patrick presented the board with a bid for a survey on Marley's Plat. We need to get property lines established. The cost of the bid is \$1500. It was moved by Commissioner St. Louis-Scott second by Commissioner Patrick to approve the survey bid. Roll Call: YES: Clark, Litzner, Patrick, St. Louis-Scott. NO: none. Absent: Kaiser. (bid attached)

Friend of the Court Josh Freed – is looking for compensation for recording FOC hearings for Susan Bigger, Probate Juvenile Register. She has been recording for FOC since late 2023 and 2024. He is looking for direction on how to pay her. There is \$1700 budgeted for recording. He currently has an employee that is doing the training for recording and will be certified soon, so Susan will not be needed after 2024. Susan has been recording for FOC while being on the clock for Probate Court. Commissioner St. Louis-Scott said when she recorded for Circuit Court she was a District Court employee and would have to clock out and use her vacation time for those hours she was contracted for. And would bill the county as an independent contractor. Susan has been getting paid her regular hourly wage while recording. Chair Litzner thinks we should check with an employment attorney as to whether that would be ok to pay her Probate Court wages and bill FOC as well. It was moved by Commissioner Patrick second by Commissioner St. Louis-Scott to check with an employment attorney on how to compensate. Roll Call: YES: Clark, Litzner, Patrick, St. Louis-Scott. NO: none. Absent: Kaiser. (bills attached)

Discussion of setting the salaries of the Commissioners was had. With the 4-year terms starting in January 2025; their salaries have to be set for the entire duration of their term. This will be on the next agenda for approval.

Bids for replacement of Airport building furnace were presented. 3 bids are as follows: Straits Heating & Cooling - \$12,329.07, Belongas Plumbing & Heating - \$11,375.62, Mark & Sons Plumbing & Heating - \$9390. Some discussion was had on the bids. It was moved by Commissioner Patrick second by Commissioner St. Louis-Scott to approve the bid from Mark & Sons in the amount of \$9390. Roll Call: YES: Clark, Litzner, Patrick, St. Louis-Scott. NO: none. Absent: Kaiser. (bids attached)

Old Business:

Discussion of office space for the Veterans Service Office and the modular units was had. Commissioner St. Louis-Scott said it is a band aid and possibly the county could start saving for a larger building in the future. She met with contractors for sewer, water, electrical, phone and internet. We are still waiting on the bids from some of them. Electrical bid came back at \$12,000. Water bid is \$725. Bryce Tracy also spoke on the technicalities of connecting all utilities. Sheriff Wilk said he feels like we spent a lot of money on the building feasibility study and to build larger office space and storage was in the plans. Also, there is a cement slab by the EMS building that might be a better option for the modular unit to be set up. It was decided that Commissioner St. Louis-Scott will check with the Register of Deeds to see how much property is available at the EMS building site.

The job description for a County Administrator was reviewed. Commissioner Patrick said he found many errors in the description and was not happy with it.

The first budget meeting was tentatively scheduled for Thursday November 7 at 3:00pm.

Committee Reports/Additional Board Member Business:

Commissioner St. Louis-Scott has been talking to Head Maintenance Jerry Lambert and she thinks we need to move the part time maintenance to full time. That position was full time years ago and she thinks it is needed again. Possibly we could budget for 2025 for the full-time position.

The next regular board meeting will be moved to Wednesday October 23 at 1:00pm.

Public Comment:

None.

Bills/Budget Amendments:

The board reviewed the regular bills of October 10 for approval in the amount of \$126,725.45. It was moved by Commissioner Patrick second by Commissioner St. Louis-Scott to approve the regular bills. Roll Call: YES: Clark, Litzner, Patrick, St. Louis-Scott. NO: none. Absent: Kaiser (bills attached)

The board reviewed the manual bills of October 3 for approval in the amount of \$127,886.20. It was moved by Commissioner Clark second by Commissioner Patrick to approve the manual bills. Roll Call: YES: Clark, Litzner, Patrick, St. Louis-Scott. NO: none. Absent: Kaiser (bills attached)

The board reviewed the additional bills of October 10 for approval in the amount of \$71,594.62. It was moved by Commissioner Patrick second by Commissioner St. Louis-Scott to approve the additional bills. Roll Call: YES: Clark, Litzner, Patrick, St. Louis-Scott. NO: none. Absent: Kaiser (bills attached)

The board reviewed juror compensation for the September 24 Circuit Court jury trial in the amount of \$16,892.55. It was moved by Commissioner St. Louis-Scott second by Commissioner Patrick to approve the jury compensation. Roll Call: YES: Clark, Litzner, Patrick, St. Louis-Scott. NO: none. Absent: Kaiser (invoice attached)

The board reviewed budget amendment #2024-57. It was moved by Commissioner Scott second by Commissioner Clark to approve the budget amendment. Roll Call: YES: Clark, Litzner, Patrick, St. Louis-Scott. NO: none. Absent: Kaiser (amendment attached)

The board reviewed budget amendment #2024-58. It was moved by Commissioner Clark second by Commissioner St. Louis-Scott to approve the budget amendment. Roll Call: YES: Clark, Litzner, Patrick, St. Louis-Scott. NO: none. Absent: Kaiser (amendment attached)

The board reviewed budget amendment #2024-59. It was moved by Commissioner St. Louis-Scott second by Commissioner Patrick to approve the budget amendment. Roll Call: YES: Clark, Litzner, Patrick, St. Louis-Scott. NO: none. Absent: Kaiser (amendment attached)

Communications:

Covid vaccine clinic notice.

Adjournment: Meeting adjourned to the call of the Chair at 6:08pm.

Hillary Vowell
County Clerk